

MANCHESTER REGIONAL ARENA - INDOOR GENERIC RISK ASSESSMENT

DESCRIPTION Subject to be assessed - refer to Index	HAZARD	RISK OF What could happen / nature of injury	RISK TO Persons directly / indirectly affected	ACTION TO MINIMISE RISK Existing control measures	LR*	SR*	RRN*	FURTHER ACTION REQUIRED
WALKWAYS	Trips slips falls	Sprains Strains Impact injuries	Staff Contractors Event staff Members of public School/ College groups Organised party's	<ol style="list-style-type: none"> 1. Walk ways to be kept free from obstruction as part of the normal operation procedure 2. Stewarding and security in place to advise spectators to be seated and ensure continual movement along walkways to prevent bottle necks 3. School/college groups are under direct control of staff. 4. Organised party's under control of party organiser 	1	2	2	<p>Facility staff, event staff and contractors to be aware of the E. A. P. and follow this in event of an emergency.</p> <p>School/ college groups to complete risk assessment and arrange designated assembly point. Roll call must be kept. In the event of an emergency contact event control.</p> <p>Organised parties to have a risk assessment and arrange designated assembly point. Roll</p>

								call must be kept. If in the event of an emergency contact event control.
STAIRS	Trips slips falls	Sprains, strains, impact injuries	<p>Staff Contractors Event staff</p> <p>Members of public</p> <p>School/ College groups</p> <p>Organised party's</p>	<ol style="list-style-type: none"> 1. Stairs to be kept free from obstruction as part of the normal operation procedure. 2. Stewarding and security in place to advise spectators to be seated and ensure continual movement on the stairs to prevent bottle necks 3. School/ groups are under direct control of staff, staff to ensure group to comply with instructions 4. Organised party's under control of party organiser, organiser to ensure group comply with instructions 	1	2	2	<p>Facility staff, event staff and contractors to be aware of the E. A. P. and follow this in event of an emergency.</p> <p>School/ college groups to complete risk assessment and arrange designated assembly point. Roll call must be kept. In the event of an emergency contact event control.</p> <p>Organised parties to have a risk assessment and arrange designated assembly point. Roll call must be kept. If in the event of an emergency contact event control.</p>

SEATING	Broken seats Misuse of seats Trips falls	Cuts abrasions Sprains sprains Impact injuries	Staff Contractors Event staff Members of public School/ College groups Organised party's	<ol style="list-style-type: none"> 1. Seating to be inspected for defects to be put out of order and repaired as required. 2. Seating design and set up for each event will be specific for that event. Spectators are to familiarise themselves with the seating, walk ways and emergency exits. 3. Stewarding and security in place to advise spectators to be seated and ensure continual movement to prevent bottle necks 4. School/ groups are under direct control of staff. 5. Organised party's under control of party organiser 	1	2	2	<p>Facility staff, event staff and contractors to be aware of the E. A. P. and follow this in event of an emergency.</p> <p>School/ college groups to complete risk assessment and arrange designated assembly point. Roll call must be kept. In the event of an emergency contact event control.</p> <p>Organised parties to have a risk assessment and arrange designated assembly point. Roll call must be kept. If in the event of an emergency contact event control.</p>
EMERGENCY EXITS	Trips slips falls	Sprains sprains Impact injuries	Staff Contractors Event staff Members of public School/	<ol style="list-style-type: none"> 1. In the event of an alarm all spectators are to exit the facility in a calm manner, no running. Follow the instructions given. 2. Emergency exit operation is checked weekly as part of the N.O.P. 3. Emergency exit routes to be kept clear from obstruction. 	1	2	2	<p>Facility staff, event staff and contractors to be aware of the E. A. P. and follow this in event of an emergency.</p> <p>School/ college groups to complete</p>

			<p>College groups</p> <p>Organised party's</p>				<p>risk assessment and arrange designated assembly point. Roll call must be kept. In the event of an emergency contact event control.</p> <p>Organised parties to have a risk assessment and arrange designated assembly point. Roll call must be kept. If in the event of an emergency contact event control.</p>
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NOTES

LR- Likelihood Rating * SR- Severity Rating *RRN - Risk Ranking Number (Refer to Risk Assessment Guidance Notes)