

Manchester Schools PE Association Competition Programme GENERAL RISK ASSESSMENT FORM

1. This assessment is a requirement of Regulation 3 of the Management of Health and Safety at Work Regulations 1992.
2. The purpose of this assessment is to look at all the tasks that make up the work carried out and assess whether or not hazards involved could affect the health and safety of employees or anyone else.
3. In completing this form you should:-
 - a) List all activities involved in the task being assessed
 - b) Identify the hazards and the associated risks
 - c) Using the formula below allocate a rating to each risk identified

Severity:

- 4 = Fatality
- 3 = Major Injury, Disabling Illness, Major Damage
- 2 = Minor Injury, Minor Damage
- 1 = No Injury, No Damage

Likelihood:

- 3 = Probable
- 2 = Possible
- 1 = Unlikely

The next stage is to multiply the **severity** rating by the **likelihood** rating to arrive at a **risk rating** for each hazard. This produces a number on a scale of 1 - 12. This number should be entered in the risk rating column on the general risk assessment form. The number in the risk rating column provides an indication of the priority of the risk.

After having rated the risks, decide, (using the remaining columns) whether or not existing control measures are adequate. If not, consider appropriate remedial action and record this on a separate sheet.

4. On occasion, this process will identify the need for further assessments to be carried out as required by other health and safety legislation. The box displayed at the foot of pages 2 and 3 is to be used for this purpose.
5. For further information on carrying out General Risk Assessments, refer to Safety Management Guide SMS/PA/2.0, which should be read in conjunction with this form.

EVENT: Manchester Schools Tri Golf Competition

LOCATION: Heaton Park

NAME OF ASSESSOR: Paul Schofield

DATE OF ASSESSMENT: 8/3/17

REVIEW DATE (if required): _____

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| No. | Activities / Hazards | Associated Risk | Persons at Risk | Severity / Likelihood | | Risk Rating | List of Existing Controls | Is Risk Controlled Yes / No |
|-----|---|--|----------------------------------|-----------------------|---------|-------------|--|--------------------------------|
| | | | | 1 - 4 | x 1 - 3 | | | |
| 1 | General Major incident / Extreme weather | Flooding, environmental hazard etc | Staff Visitors Competitors | 2 | 1 | 2 | Planning Group exists for the event; planning in line with major incidents plan. Site guidelines (eg re fire / water hazards) made aware of in Team managers briefing. | Y |
| 2 | General Equipment | Inappropriately installed or set up causing injury. | Staff Visitors Competitors | 2 | 1 | 2 | Planning team inspect all areas prior to the event start. Equipment inspected in line with Golf Foundation guidelines. | Y |
| 3 | General Weather | Associated with wind, rain, sun, cold or hot weather conditions. | Staff Visitors Competitors | 1 | 2 | 2 | Schools informed that pupils should dress appropriately to cope with adverse weather conditions | Y |
| 4 | General Inappropriate behaviour | Causing collisions with equipment, fixtures or fittings or participants | Staff Visitors Competitors | 2 | 1 | 2 | Team managers, volunteers and coaches briefed before start. | Y |

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| 5 | Activity | Trip, fall or collide hazards | Competitors | 2 | 1 | 2 | Event Manager to inspect areas prior to session for potential hazards. Hazards removed where possible, Team managers and competitors informed where they cannot be moved. Event manager to assess severity of non-removable hazards to move / cancel activity as necessary. | Y |
| 6 | Activity Participant falling ill, unconscious or collapsing | Various injuries | Competitors | 3 | 2 | 6 | Team managers manage medical consent for competitors. Event manager to plan to provide basic first aid cover, First Aid kit on site. Access to phone for emergencies and emergency plan in place. | Y |

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| 7 | Activity Team manager or member of public abusing athlete | Various | Competitors | 3 | 2 | 6 | Team managers and competitors briefed, managed appropriately. Competitors supervised at all times. Field of play managed at all times. | Y |
| 8 | Activity Eating and drinking | Various | Competitors | 3 | 1 | 3 | Team managers ensure no eating or drinking during activity. Team / Event Manager ensure appropriate breaks in the programme to allow for snacks / drinks. | Y |
| 9 | Activity General Sports Management | Various | Competitors | 2 | 2 | 4 | All sports run to National Governing Body guidelines. | |
| 10 | | | | | | | | |

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|-----------------|--|-------|--|-------|--|-------------------------------|--|--------------------------|--|------|--|
| Manual Handling | | Noise | | COSHH | | Personal Protective Equipment | | Display Screen Equipment | | Fire | |
|-----------------|--|-------|--|-------|--|-------------------------------|--|--------------------------|--|------|--|